

Centerville Address Change

Request Application



CENTERVILLE
18 UTAH 47

Per City Code 11.03.090, property owners or their authorized agents may request an address change if a conflict or issue arises that necessitates a revision. The request must comply with the Numerical Address Coordinate System (CMC 11.03.070) and be reviewed by the Public Works Director. If approved, the new address must also be accepted by emergency service entities.

To process an address change request, applicants must submit a written request, pay the \$100 application fee, and provide the required documentation. Once approved, the city will submit a notarized letter to the Davis County Recorder, with copies sent to the applicant and the local postmaster.

Please fill out Applicant Information first and return to Public Works Director.

Applicant Information:

Property Owner/Agent Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Property Information:

Current Address: _____

Parcel Number: _____

Proposed New Address: _____

Reason for Address Change Request:

(Attach additional pages if necessary)

Required Documents (Check All That Apply):

- Written request explaining the need for the change
- Payment of \$100 fee (payment done at City Hall)
- Letter of approval from Davis County Metro Fire

Email :

- Signed approval from Post Office.

Acknowledgment:

I certify that the information provided is accurate and that I have submitted all required documentation.

I understand that approval is subject to review by the Public Works Director and compliance with City regulations.

Applicant Signature: _____ Date: _____

For City Use Only

Fee Paid: Yes No

Approved by Public Works Director: Yes No

Address Change Approved: Yes No

Submitted to Davis County Recorder: Yes No

Notification Sent to Applicant & Postmaster: Yes No

Director Signature: _____ Date: _____

