

CENTERVILLE CITY PUBLIC WORKS DEPARTMENT  
**FLOODPLAIN DEVELOPMENT PERMIT**  
(BECOMES A PERMIT WHEN SIGNED BY FLOODPLAIN ADMINISTRATOR)

Applicant Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Affected Property location/address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Instructions and Provisions**

- A. For and in consideration of the granting of said permission the applicant agrees to the following instructions and provisions with respect to the performance of work under this permit:
  - 1. Any and all cost incurred by the City in the enforcement of the floodplain permit, including engineering review and attorney's fee, shall be the sole responsibility of the applicant.
  - 2. To comply with all State, Federal, and environmental regulations.
- B. If any of the provision of this permit or any ordinance of Centerville City is violated, or not observed, the Public Works Director may issue a Stop-Work Order or revoke the site development permit.
- C. City review of this Floodplain Development permit does not guarantee validity or release the applicant from applicable State or Federal regulations.

**A. Description of Work (Complete for all work):**

1. Proposed Development Description: Check all areas that describe the type of proposed activity

NEW BUILDING	EXISTING STRUCTURE	SITE WORK
<input type="checkbox"/> Residential	<input type="checkbox"/> Alteration	<input type="checkbox"/> Filling/Grading
<input type="checkbox"/> Nonresidential	<input type="checkbox"/> Vertical Addition	<input type="checkbox"/> Excavation
<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Horizontal Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Installation	<input type="checkbox"/> Materials Storage	<input type="checkbox"/> Other: _____

2. List the size and legal description of the proposed development (ensure site plan is attached): \_\_\_\_\_

3. List the Special Flood Hazard Area (Zones A, AE, A1-A30, AH or AO) and the FIRM panel number:

Zone: \_\_\_\_\_ Panel Number: \_\_\_\_\_

4. Are other Federal, State, or local permits required?  Yes  No  
Type: \_\_\_\_\_

5. Is the proposed development in an identified floodway?  Yes  No

6. If yes to #5, is required "No Rise Certification Attached"?  Yes  No  N/A

7. If a regulatory floodway has not been designated and the new construction, substantial improvement, or other development (including fill) is in Zone A1-A30 or AE then it must be demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community? Has this requirement been met?  Yes  No  N/A

8. If no to #7, construction must be denied See Section 9-05-050 (f) of Chapter 9 Flood Damage Prevention Ordinance.

**B. Complete for New Structures, Substantial Improvements, and Building Sites:**

1. List the Base Flood Elevation (BFE) at the site (per FIRM or Engineer's Specification): \_\_\_\_\_ feet NGVD.
2. List the lowest floor elevation (including basement) of the proposed structure: \_\_\_\_\_ feet NGVD. It is required that the lowest floor elevation (including basement) must be at or above the BFE. Has this requirement been met?  Yes  No

**C. Complete for Alterations, Additions, or Improvement to Existing Structures:**

1. What is the estimated market value of the existing structure? \$ \_\_\_\_\_
2. What is the cost of the proposed construction? \$ \_\_\_\_\_
3. If the cost of the proposed construction equals or exceeds 50 percent of the market value of the structure, then the substantial improvement provisions shall apply (Complete section B).

**D. Complete for ALL Residential Projects:**

1. Has soil compaction testing been approved by a City official?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
2. Has a grading and drainage plan been approved by a City official?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
3. Are all home services (water heater, furnace, air conditioner, etc.) elevated above the BFE?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
4. Are rain spouts directed away from window wells?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
5. Are window wells at least 18 inches above grade?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
6. Are the openings in any enclosures below the lowest floor certified by a registered professional engineer or architect and equipped with vents?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
7. Are flood resistant materials utilized for enclosures below the BFE?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
8. All attendant utilities, including all heating and electrical equipment and ductwork must be elevated above the BFE or floodproofed. Has this requirement been met?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
9. A non-conversion agreement must be completed when enclosures below the BFE exist. Has the non-conversion agreement been signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

**E. Complete for Non-Residential Floodproofed Construction:**

1. Type of floodproofing method: \_\_\_\_\_
2. The required floodproofing elevation is: \_\_\_\_\_ feet NGVD
3. Floodproofing certification by a registered engineer is attached:  Yes  No

**F. Complete for Subdivisions and Planned Unit Developments:**

1. Will the subdivision or other development contain 50 lots or 5 acres?  Yes  No
2. If yes to #1, does the plat or proposal clearly identify base flood elevations?  Yes  No
3. Are the 100 Year Floodplain and Floodway delineated on the site plan?  Yes  No

**ADMINISTRATION**

1. Permit Approved  Permit denied  (Statement attached)

2. Elevation Certificate attached:  Yes  No  N/A

3. As-Build lowest floor elevation: \_\_\_\_\_ feet NGVD

4. Work Inspected by: \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Floodplain Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described above and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Centerville City Flood Damage Prevention Ordinance and with all other applicable local, State and Federal regulations. This application does not create liability on the part of Centerville City or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully thereunder.

I hereby acknowledge that I have read the instructions and provisions of this permit and ordinances of Centerville City and agree to assume all duties and obligations provided therein.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_